

# Excellent Rating Application Form



## A. Education and Care Service details

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### 1. Service details

Service name

Service approval No.

SE -

Address line 1

Address line 2

Suburb/Town

State/Territory

Postcode

Phone number

Website

### 2. Approved provider details

Provider approval name

Provider approval no.

PR -

## B. Contact for application

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### 3. Personal details

Title (Mr, Mrs, Ms, Miss)

Position title

Given name

Family name

### 4. Contact details

Email address

Phone number

Mobile number

## C. Service application history

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### 5. Previous Excellent rating applications

Never before applied

Previously applied

Currently rated Excellent

## D. Criteria *(you must demonstrate how you achieve excellence)*

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### 6. Excellence in practice

You must demonstrate how your service exemplifies and promotes exceptional education and care that improves outcomes for children and families.

Please nominate at least three of the following themes and attach a statement as evidence explaining how each theme is supported and promoted through your service's practice:

- Collaborative partnerships with professional, community or research organisations
- Commitment to children that respects, reflects and celebrates culture and diversity, including place of origin
- Inclusive partnerships with children and families
- Positive workplace culture, organisational values, support of educators and sustained commitment to professional development
- Practice and environments that enhance children's learning and growth

*(Refer to the [Application Criteria and Guidelines](#) for information about what to include in the statement)*

- Statement as evidence attached
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### 7. Visionary leadership

Please attach a statement as evidence explaining how your service demonstrates leadership that contributes to the development of a community, a local area, or the wider education and care sector. While leadership occurs in many ways and takes different paths, you must show how your service takes the initiative to develop and model exceptional practice that improves outcomes for children and families, and is willingly shared to inspire and educate others within your community, a local area, or the wider education and care sector.

*(Refer to the [Application Criteria and Guidelines](#) for information about what to include in the statement)*

- Statement as evidence attached
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### 8. Maintaining excellence

Please attach a statement as evidence explaining how your service demonstrates commitment to sustained excellent practice through continuous improvement and comprehensive forward planning. You must show how your service will continue to improve outcomes for children and families over the three year rating period.

*(Refer to the [Application Criteria and Guidelines](#) for information about what to include in the statement)*

- Statement as evidence attached

## E. Declaration and consent

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### 9. Applicant declaration

By submitting this form you declare that:

- the information provided in this application form, statement of evidence and any supporting documents is true and correct
- you have read and understood the criteria for the Excellent rating
- you have read and understood the Guidelines for Applicants – Excellent rating
- you have read and understood ACECQA’s privacy statement
- you understand that ACECQA is authorised to verify any information provided in this application
- you are aware that you may be subject to penalties under the *Education and Care Services National Law* if you provide false or misleading information in this form
- you are aware that, if awarded an Excellent rating by ACECQA, you may be asked to share details of your excellent practice with the wider education and care sector. This may include the publication of photographs or descriptions of the service listed in this application on the ACECQA website and social media applications.

*Please confirm the declaration and consent above by signing below:*

Signature of declarant

Date

DD	MM	YYYY
/	/	

***Please Note: ACECQA will not accept applications where the declaration above is not confirmed.***

### Submitting your application

ACECQA prefers to receive applications by email. Please send your application form, statement addressing each of the Excellent rating criteria and supporting documents to:

**Email:** [excellent@acecqa.gov.au](mailto:excellent@acecqa.gov.au)

Alternatively, if emailing the application is not possible, please post it to:

**Post:** Excellent rating  
ACECQA  
PO Box A292  
SYDNEY NSW 1235