

## How to use the qualifications list

To see if a specific qualification is approved, you can use the **general search** by typing the name of the qualification or the course code, then click Search. This will display all qualifications with this qualification name or course code.

To see the approved qualifications of a specific awarding institution, you can use the **general search** by typing the name of the awarding institution, then click search. This will display all courses currently approved or previously approved and delivered by this institution.

You can **sort** your search results by clicking on each column header, for example, clicking 'Date Awarded' will sort your results into the oldest to newest.

To search a specific group of qualifications, for example, approved diploma level qualifications, you can use the 'Qualifications list' **filter**.

If you are an educator with a qualification that does not appear on the below list, you can [apply to ACECQA](#) to have your qualification assessed.

If you are a provider (e.g. university, registered training organisation (RTO)) wanting to add a qualification to the approved list, you can [apply to ACECQA](#) to have your program approved.

### Hints for using General search:

When searching for multiple words, using a comma to separate the words (e.g. Early, Learning) will return any matches where either Early or Learning appear.

When searching for a phrase, typing in the words (e.g. Early Learning) will return any matches where the exact phrase appears.